

# NYCASC June Meeting Summary

## Key Updates for Groups

- Labor Day Schedule: it is imperative to update the hotline & the website if your group has special hours for Labor Day. **Email Elizabeth B with special times & schedules** [[ebeller@gmail.com](mailto:ebeller@gmail.com)]
- Birthday Bash: there are approx. 100 tickets still available for the Birthday Bash on 8/26. This is a fundraising event that helps support World Service. **Please advertise & sell tickets at your groups! Email Roland for tickets** [[rwalters165@gmail.com](mailto:rwalters165@gmail.com)]
- More GSR attendance needed at area: roughly 25% of all groups send a GSR to NYCASC each month. Please conduct outreach among your various groups to improve attendance.
- PI Reps needed: Public Information committee is in need of PI reps. **Please announce at your next meeting** and send interested candidates to PI Committee Chair, Wilvena [[wilvenajgordon@gmail.com](mailto:wilvenajgordon@gmail.com)]
- Holiday Marathon Planning Committee: planning for holiday marathons is in desperate need of new leaders/volunteers. **Please announce at your next meeting**. Anyone interested can please email Roland if interested [[rwalters165@gmail.com](mailto:rwalters165@gmail.com)]

## Events

### Birthday Bash [flyer attached]

- 154 Sullivan Street on Saturday, August 26th @ 12:00 p.m. to 12:00 a.m.
- \$15 advance / \$20 at the door

### Breaking the Chains 20th Group Anniversary [flyer attached]

- East River Park at 10th Street & FDR Drive on Sunday, August 27th @ 12:00 p.m. to 6:00 p.m.
- Donations in the form of food & service are welcome and appreciated

## New Meetings

- **Light of Recovery** - Wednesdays @ 10:30am at 1933 Bath Ave. [flyer attached]
- **GLAD in Recovery** - Mondays @ 7:00 p.m. at 109 Remsen St. [flyer attached]

## August Meeting Details

- **Next NYCASC General Assembly Meeting will be held August 20, 2017 at 2:00 PM**
- **Steering Committee**: Chairperson/Vice Chair/Treasurer/Secretary, all Subcommittee Chairs, and Ad Hoc Committee Chairs, nominees and interested parties are asked to meet for Steering Committee at 12:30pm

# NYCASC July Meeting Minutes

July 16, 2017

## Meeting Opening

### Location

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NYCASC Area meeting was held at:  
Greater New York Regional Service Office  
154 Christopher Street, Suite 1A (basement)

### Readings

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- Cathryne D. opened Meeting at 2:15pm with the NA service prayer read in unison.
- The 12 Traditions were read by Elizabeth B.
- The 12 Concepts were read by Zeus W.
- NYCASC Purpose was read by Frank P.

### Roll Call & Quorum

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<u>Name</u>	<u>Position</u>	<u>Group</u>
1. Roland W	Administrative	Chair
2. Frank P	Administrative	Vice Chair
3. Cathryne D	Administrative	RCM
4. Danielle R	Administrative	Alternate RCM
5. Susana H	Administrative	Treasurer
6. Vacant	Administrative	Alternate Treasurer
7. Nathalie T	Administrative	Secretary
8. Vacant	Administrative	Events & Activities
9. Vacant	Administrative	Policy
10. Anthony G	Subcommittee	H&I
11. Jim B	Subcommittee	Helpline
12. Christine B	Subcommittee	Literature Distribution
13. Wilvena	Subcommittee	PI
14. Zeus W	Subcommittee	Website Content Coordinator
15. Doyle R	Subcommittee	Website Technical Coordinator
16. Elizabeth B	Subcommittee	Meeting List Coordinator
17. Amanda	GSR	9AM Wake-up
18. Stella B	GSR	Angels with Dirty Faces
19. Jon Y	GSR	Bleecker Street
20. Dan W.	GSR	Breaking the Chains
21. Jonathan L	GSR	Cleanpoint Serenity
22. Jim B	GSR	Freedom Group

## NYCASC Meeting Minutes

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23. Miguel	GSR	Glad in Recovery
24. Sean	Alt.GSR	Glad in Recovery
25. Cory S	GSR	Greenpoint Serenity
26. Steve	GSR	It's About Change
27. Luz C	GSR	Just For Today
28. Jonatan C	GSR	Light in Recovery
29. Denise B	GSR	Living Free
30. Scott M.	GSR	Midtown Matinee
31. Stefon L	GSR	No Matter What
32. Daniel A.	GSR	Recovery in the 80s
33. Arnaldo A	GSR	Recuperacion For Today
34. Taylor F	GSR	Second Lives
35. Ron S	GSR	Serenity on Sunday
36. Pete L	GSR	Solid Foundation
37. David C	GSR	Solutions
38. Edwin A	GSR	Steps to Life
39. Marissa M.	GSR	Valley of the Dolls

### Quorum

- 20 Voting Participants, of which 11 must be GSR
- Taken and satisfied

### Corrections to June's Minutes

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- Roll Call incorrectly stated that Sheba was absent from her position as Vice Chair. Her term was over in June 2018
- Treasurer's report contained some minor discrepancies (see Treasurer's report below for details)
  - Previous balance
  - New balance

## Administrative Reports

### Chairperson Report

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Report given by Roland W.

- Group GSR Representation
  - There are approx. 60 groups but at most 15 GSRs who attended today
  - **Please do some outreach with your individual groups**
- Birthday Bash - August 26th
  - At present, there are ~100 tickets to be sold, but compared to last year there were <50 tickets
  - Roland W. -- contact him for tickets 646-342-5831
  - **GSRs please push this event with your groups**
  - Licensed driver to operate a rental truck (Friday through Sunday): Elizabeth B.
- Lease agreement for NYCASC at RSO
  - Requested by Treasurer to have proper documentation
  - Signed by Roland for the next 2 years

## NYCASC Meeting Minutes

July 2017

- Past 7-8 years we have used the space without a lease
- **Lease attached with the minutes**
- NA World Service
  - Meeting list app has been updated
  - Download here
    - [Apple](#)
    - [Android](#)
- Vice/Alternate Treasurer
  - The policy has no signing powers

### Vice-Chair Report

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None from Frank P.

### RCM & Alternate RCM Report

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Report given by Cathryne W and Danielle R

#### Regional Meeting Information

- Region met on the 2nd Saturday of the odd-numbered months
  - Last meeting July 8th
  - Next meeting September 9th @ RSO
- Area can request attendance from Regional Board of Directors & Regional Steering Committee if we have any questions
- Regional meetings are moving towards Consensus-based format instead of Robert's Rules of Order
  - Are there implications for Area format?

#### NYCASC Update to Region

- Attended by Cathryne & Danielle
- Communicated the rental agreement for using RSO by the NYCASC
- Birthday Bash -- half of the proceeds will be going to World Service
- Open positions at NYCASC Area
  - E&A Chair
  - Policy
  - Alternate Treasure
- Updated that we voted in favor of the CAR Motion
- Area donated \$200 and has done so for the last 3 months

#### Highlights from Greater NY Meeting

- Region has vacant positions:
  - Secretary
  - E&A Chair - but separate from convention committee
  - Policy Chair
- Meeting administration
  - Region's use of the new logo has been adopted
  - Steering committee will be meeting via conference call ahead of the meeting (instead of directly prior to the meeting)

# NYCASC Meeting Minutes

July 2017

- Laptop purchased so that subcommittees may use the WebEx, tabled
- Treasurer report ending balance \$6,209
  - Prudent reserve is \$6,350
  - Less prudent reserve -\$140
  - However this includes advanced payments
- Board of director
  - 1 Elected
  - 1 Nominated
- PSA feasibility briefing
  - Forwarded to PI chair
  - Objective is to attract public to TV, billboards, radio, etc. for NA helpline and website

## Events

- Impossible Dreams - regional convention planned for 2019
  - Convention committee meets on the 3rd Thursdays @ 6pm in RSO
- Potential events:
  - Jazz brunch
  - St. Marks Review
    - Question from the floor - request for more background
  - Paintball party
- Regional delegate will form an ad hoc committee foster unity among 5 regions of NY State
- GSR Assembly coordinated by regional

## Board of Directors Update

- Treasury asset inventory done
- Expenses \$60,000, including a debt installment plan to World (~\$45,000)
  - \$4,200 monthly debt installment plan for the next 12 months
    - What are the new guidelines in place to prevent this type of debt from accruing from the future?
      - This is partially resolved by instituting a payment on receipt of literature orders, which was the primary reason why debt was incurred in the first place
  - Income \$4,900
  - Donations Jan-June were \$4,000
- Service Harboring(?)
  - It goes against unity to hold multiple positions above the group level
  - It is difficult to coordinate responsibilities for one individual to hold multiple positions and prevents others from doing service
  - No formal motion or policy
- Insurance payment come up in October - keep in mind for donating to Region
- RSO is solvent and seeking ways to increase revenue
  - Requesting to attend the Birthday Bash in order to sell regional merchandise
  - By September, literature orders require immediate payment
  - Upgrading printing services still at \$0.05 a sheet
  - Literature order online form available on website
  - Combine orders for bulk discounts suggested
  - Investigated non-NAWS merchandise to sell

## NYCASC Meeting Minutes

July 2017

- Volunteering at RSO store
  - Mock schedule for Area's to volunteer time at the store - request from Cathryne D. if desired
  - Strawpoll from the group: 8Y / 6N / 2A
    - Context: credit volunteer service at regional commitments
    - Service at the RSO store will be credited to the group
    - Working the RSO office, that would counted as regional service

### Secretary's Report

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Report by Nathalie T.

- Updated Sign-in sheet for monthly NYCASC meetings to improve legibility
- Delivery of minutes to mailing list
  - Will be sending out minutes no later than 2-weeks prior to the next month's meeting -- this allows for Treasurer to send final report with official bank statements
  - Exception: H&I Chair will receive a WIP set of minutes so that he can share updates to his committee (they meet prior to official distribution of minutes)

### Treasurer's Report

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Report given by Susana H.

- Corrections to prior minutes & reports:
  - Working balance as of EOM June: \$2816.90 before operating expenses for July
  - \$1,241.77 including operating expenses
    - Does not include Group donations received during the July meeting
    - Operating expenses need to be deducted from this balance. This will be reflected in the July report
- Last month's report must be updated due to a few clerical errors
  - Some groups over-pay for literature, extra amounts are recategorized into Donations
  - Because of this, there is a small discrepancy
- Timing of Treasurer Reports & Monthly Meeting Minutes
  - Treasurer reports are staggered by a month e.g., June expenses are reported in July
  - Treasurer submits the June report when the Secretary sends out June's meeting minutes (~2 weeks after the June meeting took place)
  - Treasurer will verbally deliver June report in the July meeting
  - There was some misalignment of schedules, but as of July Susana will fix this

### Group Reports

#### 9AM Wake-Up (Amanda)

- Mondays through Fridays at 9:00 a.m. @ 41 E 11th St (4th Fl)
- Wednesday chair position needed
- Ricardo is celebrating 5 years on July 28th

#### Angels with Dirty Faces (Stella)

- Meets Sat at 6:30 p.m. @ 165 W 86th St.

## NYCASC Meeting Minutes

July 2017

- Attendance is slowly improving

### Bleecker Street (Jon Y.)

- Meets Tue at 8:00 p.m. @ 113 Baxter St.
- \$170 donation
- Meeting space update:
  - Current space (basement) is under construction for the next 7-8 months
  - Meeting moved to main church on ground floor but difficult to hold meetings there
  - Ad hoc committee to look for new spaces to accommodate over 150 people

### Breaking the Chains (Dan W.)

- Wednesdays at 7:15 p.m. @ 130 E 25th St
- Group is celebrating 20th anniversary on August 27 at East River Park from 12:00 - 6:00 p.m. Donations in the form of food and service are welcome & appreciated

### Cleanpoint (Jonathan L.)

- Saturdays at 7:00 p.m. @ 127 Kent St, Brooklyn, NY
- Nothing to report

### Freedom Group (Jim B.)

- Fridays at 7:00 p.m. @ 630 E 6th St
- Meeting attendance could be improved

### Glad in Recovery (Sean M.)

- Mondays at 7:00 p.m. @ 109 Remsen Street
- LGBT focused
- \$20 Donation
- In need of support (trusted servants and fellowship)

### Greenpoint Serenity (Cory S.)

- Sundays at 6:30 p.m. @ 155 Milton St, Brooklyn, NY
- \$50 will be donated next month

### It's About Change (Stephen M.)

- Fridays at 6:30 p.m. @ 50 E 7th St
- Meeting is looking for new space as their lease is up -- please email fatstevieny@aol.com
  - Stephen has a list of spaces but mentioned it is old, does a newer one exist?
  - Rose P. compiled a list but unfortunately no update has been made recently

### Just for Today (Luz C.)

- Sundays at 4:30 p.m. @ 743 E 9th St
- Group will be celebrating 31 years July 23 from 4:30 - 7:00 p.m.
- Nilda is celebrating 2 years on July 30th
- In need of a PI Rep and Alt. GSR

## NYCASC Meeting Minutes

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### Light of Recovery (Jonatan C.)

- Meets Wed at 10:30 a.m. @ 1933 Bath Ave
- Light of Recovery is new to the NYC Area, please add to this meeting to the meeting list
- In need trusted servants and attendance

### Living Free (Denise)

- Monday through Friday at 2:00 p.m. @ 334 E 14th St
- All position filled during except for a Wednesday Secretary
- \$150 donation

### Midtown Matinee (Scott M)

- Meets Mon, Tue, Wed, Fri at 1-2 p.m. @ 35th & Madison
- In need of trusted servants, esp. Chairperson
- Business meeting is 1st Tuesday of the month at 2-2:30 p.m.

### NA Unity Group (Danielle R.)

- Meets Sun at 6:00 p.m. @ 206 E 4th St
- \$135 donation

### No Matter What (Stefan L.)

- Tuesday, Thursdays, and Fridays at 5:15 p.m. @ 743 E 9th St
- In need of a Thursday chair
- Ruben is celebrating 2 years on July 28

### Our Whole Lives Ahead of Us (Lauren R.)

- Wednesdays at 7:30 p.m. @ 50 E 7th St
- Nothing to report

### Recovery in the 80s (Daniel A.)

- Mondays at 8:00 p.m. @ 213 W 82nd St
- \$250 donation

### Second Lives (Taylor F.)

- Thursdays at 7:15 p.m. @ 283 W Broadway
- Looking for a larger space for 50 or more people - please email [taylorclarkefranklin@gmail.com](mailto:taylorclarkefranklin@gmail.com)
- Donated \$121.50

### Serenity Sunday (Ron S.)

- Meets Sunday at 2:15 p.m. @ 208 W 13th St
- \$46 donation

### Solid Foundation (Pete L.)

- Sundays at 7:15 @ 135 E 25th St.
- Nothing to report



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### Solutions (Dave)

- Meets Thu @ 125 Bleecker St
- Donation delayed until August

### Steps to Life (Edwin A.)

- Mondays at 6:00 p.m. @ 743 E. 9th St.
- \$50 donated

### Women on the Journey (Elizabeth B.)

- Meets Sat at 5:00 p.m. @ 206 E 4th St
- In need of trusted servants

### Valley of the Dolls (Marissa M.)

- Meets Mon at 7:00 p.m. @ 206 E 4th St
- In need of support: attendance & trusted servants

### You Get What You Need (Daniel A.)

- Fridays at 7:30 p.m. @ 414 W 82nd St
- New meeting format each week of the month
- Donation \$20 to be submitted next month

## Standing Subcommittee Reports

Written reports attached

### Literature Distribution

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Report given by Christine B.

- \$343.44 of new literature of ordered in July
- Carbonless 100 literature order forms - \$50.97
- June we sold \$309.10 of literature with \$31.80 profit
- What is the order discount?
  - Discount mostly done by subcom
  - 6% discount on everything but regional meeting list since it exceeded \$500
  - Over 100 pamphlets, there is a small discount there as well
  - Saved roughly \$38.70 when ordered together \$759.71 including a savings

### H&I

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Report given by Anthony G.

- First Saturdays of the month
- July update
  - 16 presentations
  - 32 H&I commitments
  - 7 open commitments (down from 9 month prior)
- Still seeking support

## NYCASC Meeting Minutes

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- Spent \$249.79 on literature

### PI

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Report given by Wilvena

- Social Media Presence
  - There are numerous example of FB Pages, Instagram for NA across the world
  - Shared examples
  - However we should focus on the needs of the area instead of larger regional/state-level
  - There should be motions made for action
- Presentation made at NY Department of Probation
  - 3 probation officers knew was NA was of 12 officers
  - Make this presentation 2 times a year
- Medical social workers
  - Next point of contact are with medical social workers & staff
  - Objective is to put literature in medical referral packets
  - Next would be to reach out Drug Courts as well as judges`
- Speaker Jam for PI fundraising
  - Met with 2 groups and brainstormed a list of topics: Service + Recovery topics to allow members of the area and non-area members could focus on PI
  - Collect a 7th tradition at the Speaker Jam - but this is contradictory of the PI's ability to fundraise
  - Subcommittee should not be doing and fundraising, but if they want to work directly through a group
  - Why not use the revolving fund?
- Revolving Funds
  - Future printing costs must be done through the RSO office
  - July's expenses are too high
- Subcommittee communication & meetings
  - Request made for ample notice for meeting cancellations so subcommittee members may be able to properly attend
  - Members of the subcommittee must be made aware of all presentations through the subcommittee meeting primarily through the monthly meetings and not through meeting minutes/written reports
- Subcommittee attendance
  - PI Committee Members as well as group reps
  - In-house training for members to do presentations suggested for members
  - PI presentations do not always require an H&I chair present
  - Please have GSRs make announcement for PI reps at their meetings
- Regional handbook
  - PI requests a copy of this book -- unsure whether this should be done through RCM or Literature Chair
- All literature delivered must be stamped

### Meeting List Coordinator Report

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Report given by Elizabeth B.

- New meeting lists were printed
  - Steps on Serenity changed to Greenpoint Serenity

## NYCASC Meeting Minutes

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### Helpline

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Report given by Jim B.

- Meeting is held the first Monday of the month except in July (to be held on 7/10 instead)
- They use Go-To-Meeting (GTM) for virtual meeting
- Labor day holiday - accumulating
- Monday August 7th via GTM
- Total calls to be included as part of the report requested by Region
  - Usually report percentages of call covered
  - June: 306 calls

### Website Content Coordinator

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Report given by Zeus W.

- Unable to fulfill her duties this month
- Will be working with past position
- Secretary will be sending GSR Reports to Zeus ASAP for updating the website

### Website Technical Coordinator

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Doyle R. absent from the meeting

### Meeting List Coordinator

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Elizabeth B.

- Regional helpline and regional webmaster
- Over the July 4th holiday - there was difficulty redirecting people properly
- **Let Elizabeth know if your meeting is closed for Labor Day**
- Let her know if any meeting name changes

## Ad-Hoc Committee Reports

### Birthday Bash

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Report given by Roland W.

- DJ bids - two received
- Birthday Bash meets after Area
- **Service needed**
- **More topics needed and submit to Roland at [rwalters165@gmail.com](mailto:rwalters165@gmail.com)**

## Sharing Session

### Holiday Meeting Marathons

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- Individual groups to be responsible for one holiday marathons to help relieve share the load

# NYCASC Meeting Minutes

July 2017

- Historically, led by NYCASC however consistently over the past few years the same volunteers have shouldered the responsibility of organizing both events. It is imperative to bring in fresh support and it is suggested to organize through the group-level
- GSRs please bring this back to your group

## Old Business

### Unfilled Positions

- Alternate Treasurer
- Events & Activities Chair
- Policy Chair

## New Business

### Motion #1 (Financial)

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- Financial Motion: To donate \$200 to World Service
- Intent: To help GNYRSC carry the message of recovery to addicts still suffering around the world in accordance with our 5th tradition and 11th concept for NA service
- Mover: Cathryne
- Second: Denise
- Voting:
  - Show of hands: 15Y / 0N / 4A
  - Motion passed

### Motion #2 (Financial)

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- Financial Motion: To donate \$200 to Greater NY Region
- Intent: To help GNYRSC carry the message of recovery to addicts still suffering in the greater NY region in accordance with our 5th tradition and 11th concept for NA service
- Mover: Elizabeth B
- Second: Marissa
- Voting:
  - Show of hands: 20Y / 0N / 2A
  - Motion passed

### Motion #3 (Financial)

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- Financial Motion: To purchase a NA tablecloth
- Intent: Not to exceed more than \$150 and written directly from Area Treasurer. For immediate and upcoming presentations to the public, but also to be used at presentations at various locations. Need to see the
- Mover: Wilvena
- Second: Lauren
- Questions & Comments:
  - Revolving funds cannot be used towards this type of purchase

## NYCASC Meeting Minutes

*July 2017*

- Not a necessary cost for presentations and there are alternative
- Needs the NA logo, NYCASC, NA PI helpline and area website to appear
- Voting:
  - Show of hands: 19Y / 3N / 1A
  - Motion passed

### Meeting Close

Motion to close: 4:30PM

Closed with Serenity Prayer